

Adding an Endorsement to a Michigan Teaching Certificate

In order to add an endorsement to an existing Michigan certificate, a teacher must complete a state-approved endorsement program of at least 20 semester credit hours through a state-approved Educator Preparation Institution (EPI). The program can be completed through a [Michigan institution](#) or an EPI located in another state.

A teacher also can add an endorsement to a Michigan certificate if he/she has completed another state's approved preparation program of coursework and holds that endorsement on a valid, standard out-of-state teaching certificate.

Note: Endorsements on an out-of-state teaching certificate that have not been earned by the completion of coursework may require that the teacher has successfully taught within the endorsement area for a minimum of three years since earning the endorsement on the out-of-state certificate.

An application to add an endorsement to a valid Michigan teaching certificate is created through the Michigan Online Educator Certification System ([MOECS](#)).

Teachers who have completed programs at a **Michigan** university must work directly with their certification officer to ensure the application is processed correctly.

Teachers who have completed **out-of-state** programs will be evaluated by Office of Professional Preparation Services (OPPS) staff. Applicants for evaluation must satisfy all the requirements and pass the Michigan Test for Teacher Certification (MTTC) endorsement test before the endorsement can be added to the Michigan teaching certificate. Teachers are not encouraged to take the MTTC until the OPPS evaluation is completed. The cost of an evaluation is \$50 and does not guarantee your endorsement will be approved.

Michigan teachers have the opportunity to work in subject area(s) or grade levels outside of what are listed on their certificate **only** under the [system of permits](#) available to the school that employs them.